

## Fork Lift Operator Evaluation Form

Operator's Name: Philip Dybel Date: 6/8/12

Evaluator's Name: DAVID KINGSBURY

The purpose of the fork lift evaluation form is to aid the evaluator in assessing the operator's competency to operate the forklift safely. Items may be added or deleted for the evaluation depending on the operating environment.

**Pre-shift Inspection:**

	Sat.	Unsat.	Remarks
Fuel, oil, coolant (internal combustion engine)	✓		
Battery charge level (battery power)	✓		
Warning devices, lights	✓		
Tires	✓		
Chassis & operator's compartment	✓		
Forks, Mast & Components	✓		
Hydraulic fluid level and component leaks	✓		

**Operational Checks:**

	Sat.	Unsat.	Remarks
All Breaks	✓		
Steering	✓		
Seatbelt	✓		
All Controls	✓		

**Fueling or Charging:**

	Sat.	Unsat.	Remarks
Follows company procedures for fueling with diesel, gasoline or propane.	✓		
Follows company procedures for charging or changing batteries. (Electric lift)	✓		

**Picking/Placing a Load:**

	Sat.	Unsat.	Remarks
Proper use of seat belts	✓		
Climbing on & off machine properly	✓		
Engaging & disengaging a load	✓		
Proper Lifting of Load	✓		

**Maneuvering with a Load:**

	Sat.	Unsat.	Remarks
Demonstrate ability to safely maneuver forklift with a load in the work environment	✓		
Use of Horn	✓		
Proper parking procedure	✓		

David E. Kingsbury  
Supervisor/Trainer Signature

6/8/12  
Date

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